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Director,
Mahapola Higher Education Scholarship Trust Fund,
4th Floor,
J.R. Jayawardhana Centre,
No. 191, Dharmapala Mawatha,
Colombo 07.

Through
Senior Assistant Registrar,
Welfare Division,
University of Moratuwa.

Dear Sir/ Madam,

To change Account Details for receiving payments of Mahapola Higher Education Scholarship

I would like to kindly request you to change my account details of crediting payments of Mahapola Higher Education Scholarship as follows:

(A) Student's Details			
1.	Name of the student:		
2.	University Admission Number:		
3.	Course:		
4.	Faculty:		
5.	N.I.C. No:		
6.	Academic Year:		
7.	Tel. Numbers:		
8.	Scholarship Number:		
(B) Bank Account details			
		Old	New
1.	Name of the Bank		
2.	Bank Code		
3.	Branch Name		
4.	Account Number		
5.	Branch Code		

A Photocopy of the Bank Passbook is also attached herewith.

Yours's Sincerely,

..... (Signature)
..... (Student Name)

We certified that the above Bank A/C Details have been changed and the new Bank Details are verified & Certified correct.

Senior Assistant Registrar,
Welfare Division.