CLEANING AND MAINTAINING THE GARDEN AREA OF THE UNIVERSITY OF MORATUWA
CONTRACT NO: UM/CWS/ENCL/2025/01

INVITATION FOR BIDS

1. The Chairman, Department Procurement Committee, on behalf of the University of Moratuwa, now invites sealed bids from eligible and qualified bidders for the "Cleaning and Maintaining the Garden area of the University of Moratuwa" up to **2.30 p.m.** on **28.05.2025**.

2. The period of service is 365 days and the approximate cost estimate is LKR 16 Million.

3. Bidding will be conducted through National Competitive Bidding Method.

4. To be eligible for contract award, the;
   - Bidder shall not have been blacklisted, and
   - Bidder shall be a registered Business Organization in Sri Lanka under the Business registration laws

5. Qualification requirements to qualify for awarding the contract include:
   - Bidder shall have the experience in providing garden cleaning/ maintaining service for a collective period of three years carried out within the last five years which include at least one similar garden cleaning/ maintaining service contract with a total received payment of not less than LKR 05 Million (excluding taxes) per annum with proven payment records.
   - Bidder shall have a minimum number of qualified, experienced Supervisors and other personnel to be deployed in compliance with the numbers and Terms & Conditions, as stipulated in Procurement Documents.
   - Bidder shall provide the references from all clients claimed by the bidder for meeting the minimum experience requirement, with an indication of positive performance with at least 'Satisfactory' level of services provided
   - Bidder shall have a minimum of machinery and equipment listed in the Procurement Documents.

6. Interested bidders may obtain further information from the Senior Assistant Registrar/ Capital Works & Services (Tele: 0112651594) and bidding documents may be inspected free of charge at the Capital Works & Services Division, University of Moratuwa, Katubedda, Moratuwa.

7. A complete set of Bidding documents in English language can be purchased by interested bidders on the submission of a written request on a business letter head to the Senior Assistant Registrar (Capital Works & Services) from **14.05.2025** to **27.05.2025** between 09:00 hrs to 15:00 hrs during normal working days upon payment of a non-refundable bid fee of **Sri Lankan Rupees Five Thousand (LKR. 5,000/=)** to the Shroff of University of Moratuwa.

8. Bids shall be delivered in duplicate and placed in the box available at Capital Works & Services Division, University of Moratuwa, Katubedda, Moratuwa or shall be sent by registered post to reach the **Senior Assistant Registrar, Capital Works & Services Division, New Administration Building, University of Moratuwa, Katubedda, Moratuwa** on or before **2.30 p.m.** on **28.05.2025.** Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend. Alternative Bids shall not be accepted.

9. A Pre-Bid Meeting will be held on **23.05.2025** at **10.30 a.m**. Capital Works & Services Division, New Administration Building, University of Moratuwa, followed by a site visit.

10. All Bids shall be accompanied by a bid security of **LKR 272,000.00** in the form given in the bidding document. Bid security shall be valid up to **24.09.2025.**

11. Bids shall be valid up to the date of **27.08.2025.**

Registrar
University of Moratuwa.
11.05.2025