

Instructions for the Graduands Supplicate for the Postgraduate Degrees/ Diplomas

(Please keep this letter with you. Do not return with the application)

UM/ER/09

Examinations and Registration Division,
University of Moratuwa.

09.11.2023

Dear Graduand,

Convocation for Postgraduate Degrees - 2024

University of Moratuwa, Sri Lanka.

The **Convocation for Postgraduate Degrees** of the University of Moratuwa, Sri Lanka will be held **on 25th March 2024** for the conferment of Postgraduate Degrees/Diplomas to all those who have successfully completed the Postgraduate Degree/Diploma Examinations conducted by the Faculties of Architecture, Business, Engineering, Information Technology and Faculty of Graduate Studies of the University of Moratuwa, Sri Lanka.

All students who wish to participate, are instructed to supplicate from **13th November 2023 to 01st January 2024** (with a hardcopy) to be considered for the conferment of Postgraduate Degrees/Diplomas at this Convocation. Submission of a supplication during the above specified period is mandatory to be considered for conferment of the Degree/ Diploma at the Convocation scheduled to be held on **25th March 2024**, as per the University rules and regulations.

Online supplication form is available in the University Web (**lms.mrt.ac.lk/supp.php**) and both the duly submitted **online form and a hard copy of the said online supplication form shall be submitted to process further as a valid supplication**. While the completed online supplication form is submitted via the University web, the hard copy of the online supplication form with your signature along with the payment receipt should be sent under the registered post to the following address **on or before 01st January, 2024**. (Indicate 'Supplication for Convocation for Postgraduate Degrees - 2024' on the top left hand corner of the envelope). Note that invitation (or rejection) to the Convocation will be sent to your email mentioned in the supplication form.

Deputy Registrar/Examinations
University of Moratuwa
Katubedda
Moratuwa
10400

Incomplete and supplications containing incorrect/invalid information will not be accepted.

If you find any difficulty in submitting the supplication form, please send an email to supplication@uom.lk indicating the support sought.

Graduands are required to submit a pay-in-voucher for Rs. 4000/- obtained from any Bank of Ceylon Branch drawn in favor of “University of Moratuwa” (Account Number 306836) along with the Supplication Form. Those who wish to make this payment at the Shroff’s counter of this University may do so from 9.00 a.m. -12.30 p.m. and 1.30 p.m. – 3.00 p.m. on working days up to **01st January, 2024**.

All graduands who would be selected based on their degree completion and valid supplication for the Convocation for Postgraduate Degrees 2024 **will be informed via an email mentioned in the supplication form** to collect their cloaks from Main Stores of this University.

Deputy Registrar
Examinations and Registration Division
For Registrar