

INSTRUCTIONS:

UGS date stamp

- A repeat enrollment involves a payment which needs to be made at the Shroff Counter.
- Students with academic concession must attach a copy of the Senate decision.
- Separate forms must be used for each semester of module enrollment.
- Consent must be obtained from the module coordinators on the module offering.
- Maximum number of credits enrolled for a semester must not exceed 27.
- Must avoid timetable clashes or industrial training enrolment, if repeating full module or continuous assessments.

REPEAT MODULE ENROLLMENT FORM | FACULTY OF ENGINEERING

**LATE
SUBMISSIONS**

1) **STUDENT INFORMATION** [as appearing in the Student ID/Record Book]

Surname with initials					Registration number				
Currently enrolled number of credits	Compulsory	Elective	Optional	Total	Current registration	Semester		Year	
Email	@uom.lk			Contact No	Program / Specialization				

2) **MODULE ENROLLMENT DETAILS**

Intake and Semester		Semester duration		From:		To:	
Module Code	Module Name	Credits	Previous Result	Register for	Academic Concession	Lecturer Consent	
Payment receipt number [Attach the 2 nd copy of the payment receipt]							
Reason for late submission							
Student declaration	1. I have consulted module coordinators, referred the curriculum & aware of the module requirements. 2. I have attached evidence for the modules that I claim academic concession. 3. I certify that the given information is true and accurate to the best of my knowledge. Student’s signature: Date:						

3) **RECOMMENDATIONS**

Designation	Recommendation	Comments	Signature & Date
Semester Coordinator Name:	Recommended / Not Recommended		
Head of the Department / Dean Eng. [for MPR S1 students]	Recommended / Not Recommended	<i>*place official stamp</i>	
EUGS Division use only	Logged / Returned to the student / Referred to the department		