

LETTER OF CONSENT FROM THE EMPLOYER

PG Course Coordinator
Department of Mechanical Engineering
University of Moratuwa
Moratuwa

Reference: Mr/Ms

Applicant for MEng/PG Diploma Course in Manufacturing Systems Engineering

I understand that Mr / Mswho is working at our organization has applied for the MEng/PG Diploma Course in Manufacturing Systems Engineering. If he/she is selected:

(i) Permission for the Enrolment

I grant / do not grant permission for the applicant to follow

- (a) MEng Course in PART TIME basis during a period of Two Years
- (b) PG Course in PART TIME basis during a period of One Year

(ii) Official Leave

I grant / do not grant official leave for the applicant to follow

- (a) MEng course as a PART TIME Student during “Saturdays and Sundays” for Manufacturing Systems Engineering” in the First Year and 1/2 day per week during the Second Year.
- (b) PG Diploma course as a Part Time Student during “Saturdays and Sundays” for Manufacturing Systems Engineering” for duration of One Year.

(iii) Sponsorship

Our organization will / will not sponsor the applicant’s course fees.

Yours sincerely,

Signature :
Name :
Designation :
Organisation :
Date :