**Guidelines for PG Application**

* There are two forms (Form A and Form B) that need to be submitted
* Form A need to be filled by the applicant and Form B need to be filled by the employer of the applicant
* Form A should be emailed by the applicant with the following supporting documents
1. Scanned copies of certificates of academic qualifications
2. Scanned copies of certificates of membership/associate membership/graduate ship of professional institutions.
3. Scanned copies of certificates of employment records for the last 5 years
4. Letter of Sponsorship (if applicable)
5. Scanned copies of birth certificate & national identity card

*Note: Application and all supporting documents should be in PDF*

* Form B should be e-mailed by the employer, directly to the PG course coordinator using his/her official e-mail
* All documents should be e-mailed to:

PG Course Coordinator (TED)

**pg-ted@uom.lk**

* **The closing date** for application is **27th June 2022**
* For further information, you may contact:

Course Coordinator: Dr H.L.K. Perera

Email: loshakap@uom.lk

TP: 2640051 – Ext. 2219

Course Assistant: Mrs Melani Jayakody

Email: pg-ted@uom.lk

TP: 2640170 – Ext. 2130

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| **UNIVERSITY OF MORATUWA****FACULTY OF ENGINEERING****DEPARTMENT OF CIVIL ENGINEERING****TRANSPORTATION ENGINEERING DIVISION** |
| **APPLICATION FORM FOR (Intake 2022/2023)** **(Please tick)** |
| M.Eng. COURSE IN HIGHWAY & TRAFFIC ENGINEERING |  |
| M.Sc. COURSE IN TRANSPORTAION |  |

**Form A**

|  |
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| 1. PERSONAL PARTICULARS |
| [ ] [ ] [ ]  | Mr.Mrs.Miss. | **Name in Full :** (Write in BLOCK letters and underline surname/family name) | Date of Birth | Age | Sex | **Marital Status** |
| yr. | m | d |  Yrs. | [ ]  | M | [ ]  | Married |
|  |  |  |  | [ ]  | F | [ ]  | Single |
| Nationality: Sri Lankan / Other (Specify)  | National Identity Card / Passport No. : |
| Home Address | Office Address |
|  |  |
| **Tel :**  | **Tel :**  |
| **Mobile :** | **Fax :** |
| **e-mail :**  | **e-mail :**  |
| 2. ACADEMIC QUALIFICATIONS |
| Please a attached **copies** of relevant certificates |
| **A.** Post-secondary Education |
| **From****Month / Year** | **To****Month / Year** | School Attended | **Certificate / Diploma** | **Year** |
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| B. Tertiary Education (Undergraduate and Postgraduate) |
| **From****Month / Year** | **To**Month / Year | **Institution Attended, Country** | **Degree** | **Class / Rank** | **Year** |
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| **C.** Membership of Professional Organizations (Please enclose documentary evidence) |
| **From** | **To** | **Organization** | **Post Held / Membership Status** |
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| **D.** List in chronological order any University scholarships, prizes or other awards received. (Please enclose documentary evidence) |
| **3. WORK EXPERIENCE**  |
| Total year of experience after graduation |  |
| Total year of experience after professional qualifications [eg. After M.I.E (Sri Lanka) ] |  |
| **A**. Previous occupation (Please list jobs held during last 5 years) |
| **From****Month / Year** | **To**Month / Year | **Name & Location of Firm / Organization** | **Title / Position & Nature of Work** | **Reason for Leaving** |
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| **B.** Present occupation |
| Date of Joining | Name if Firm / Organization | **Title / Position** | **Employment Sector (Public / Statutory / Private / Self-employed)** |
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| **4. OTHER INFORMATION** |
| **A.** Programme of Study intended | M.Sc. (24 months) | [ ]  |
| M.Eng. (24 months) | [ ]  |
| **B**. Other relevant information (such as Training Programmes, Workshop & Course attended, Research Undertaken, Publications etc.) |
| **C.** How will you finance postgraduate studies?  |
| **PRIVATELY** [ ]   | **SPONSORED** **[ ]**  |
| If sponsored by whom : |
| **D.** Name, designation & address of two referees : |
| 1. | 2. |
|  |  |
|  |  |
|  |  |
| **E.** Are you Registered for any other postgraduate course? Yes [ ]  No [ ]  |
| If ‘yes’ give details : |
| **5. DECLARATION**  |
| I affirm that all statements made by me on this form are correct. I understand that any inaccurate or false information (or omission of material information) will render this application invalid and that, if admitted and awarded a place on the basis of such information, my candidature can be terminated and I can also be subject to any penalty dictated by the rules of the University of Moratuwa. |
| **Date** : ………………………………….. |  **…………………………………..** Name/Signature  |

**Form B**

**LETTER OF CONSENT FROM THE EMPLOYER**

**GRANTING PERMISSION FOR STUDY**

Course Coordinator

M.Eng. in Highway & Traffic Engineering and MSc. in Transportation

Department of Civil Engineering

University of Moratuwa

Moratuwa.

**RE : Mr./Mrs./Miss.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant to M.Eng. in Highway & Traffic Engineering/ MSc. In Transportation.**

I understand that Mr./Mrs./Miss. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ who is working at our organisation has applied for the M.Eng. In Highway & Traffic Engineering/ MSc. in Transportation for the academic year 2022/2023 If he/she is selected:

1. I grant/do not grant permission for him/her to pursue studies during Fridays (4.30pm-7.30pm) and Saturdays (9.00am-7.30pm)
2. I grant/do not grant official leave for him/her for attending classes.
3. Our organisation will/will not sponsor his/her course fees.

I recommend/do not recommend Mr./Mrs./Miss. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the above course.

Yours sincerely,

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organisation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_