DEPARTMENT OF BUILDING ECONOMICS

UIVERSITY OF MORATUWA

MSc Interview Guidelines for Candidates

- Mode of conducting M.Sc. interviews for all Candidates would be online through Zoom platform.

- Candidates shall install Zoom Software (version 5.8.4 or later) to their desktop/laptops.

- However, under exceptional circumstances, physical mode of conducting M.Sc. interview for the Candidates would be decided by the department.

- All other guidelines applicable to conducting M.Sc. interview shall prevail.

- In addition to the general rules and regulations of the M.Sc. interview procedure, a candidate who commit any of the followings, will be subjected to disqualification from the interview.

    - Impersonation in online M.Sc. interview

    - assistance to fraudulent act during the online M.Sc. interview

- Candidate should select a quite environment without any noises or disturbances.

- The Candidates must keep two (02) properly working devices in possession during the full duration of M.Sc. interview with two separate properly working internet connections (Ex: two alternative service connections, Wi-Fi, Dongle, etc.). However, candidate should login to the Zoom only through one device at a time. Keep the other device as a back-up.

- Login to Zoom through mobile phones are NOT preferable.

- Candidates must ensure a stable and uninterrupted power supply (electricity) during the interview. Also, must arrange an alternative solution in case of contingency.

- If you are aware of any scheduled power-cuts, you must arrange an alternative location.

- The Candidates must ensure the computer (PC/Laptop) camera and microphone are in working condition; if not should find alternatives such as an external camera, microphone etc.

- No virtual backgrounds are allowed.

- Do not wear face masks during the interview.

- Candidates have to keep the devices fully-charged to use continuously during the M.Sc. interview process.

- Candidates must ensure a stable, uninterrupted internet connection during the interview. Also, must arrange an alternative solution in case of contingency.

- Candidates shall be available via Zoom 10 minutes before the M.Sc. interview allocated time.

- Candidates shall rename themselves in Zoom as:

  - \<Application Reference No>-\< Name with initials as appearing in the interview schedule>

  - E.g.: 250-Sandanayake YG

- Candidates shall show the National Identity Card/Driving License/Passport through camera to the M.Sc. interview panel members before the interview begin.

- Candidates will only be sent to the breakout room for M.Sc. interview after the verification of identity.

- Candidate shall be ready to show the original documents of degree certificate, academic transcripts and professional membership certificates to the interview panel.

- All Candidates shall keep their cameras on throughout the duration of the M.Sc. interview.

- The lighting in the room must be bright enough to be considered "daylight" quality and must enable to clearly see the candidate and original documents during the interview.

- If any interruption/any issue occurs prior/during the M.Sc. interview, the candidate should immediately inform the M.Sc. coordinator through the following mobile numbers.

  - MSc OSHM   – Ms. Ayosha   – 0705325762