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Accelerating Higher Education Expansion and Development (AHEAD) Operation

*University of Moratuwa*

**REQUEST FOR EXPRESSIONS OF INTEREST**  
**(Consultancy on English Language Skill Development, Faculty of Business**  
**AHEAD/RA2/ELTALESE/UNI/FAC/CON/03)**

The Government of Sri Lanka has received financing from the World Bank toward the cost of the Accelerating Higher Education Expansion and Development (AHEAD) Operation and intends to apply part of the proceeds for consultant services. The **services include**:

- Designing of a module plan for the English Language Skill Development Programme.
- Develop and implement a method to diagnose English language skills of undergraduates.
- Providing consultancy in setting-up the writing, reading, speaking and accent training clinic.
- Delivery of lectures and training to the undergraduates on the set modules.
- Establishment and the delivery of training programmes to enhance student productions and improvisations in English medium to enhance socio-emotional skills.

The main duties and responsibilities of the Consultancy on English Language Skill Development will be to:

<b>Key Task</b>	<b>Required Deliverable</b>
Design and development of the program plan	Prepare a 2-year work plan for the Business English Communication Skills Development Programme
	Determine the program outline and the expected outcomes
Develop a method to diagnose English language skills of undergraduates	Identify suitable methods to distinguish the language capabilities of the students and categorize.
	Outline language skills development programmes for each category of the students

Set-up a writing, reading, speaking and accent training Clinic	Provide program plans for writing, reading, speaking and accent training clinic
	Successful delivery of content to the students via lectures and training
	Supervision of the training outcomes
	Ascertain the evaluation process of the students
Student productions and improvisations in English medium to enhance socio-economic skills	Identify and implement appropriate training programs for the students to enhance socio economic skills through language

**The duration of the service is for 02 years from the date of signing the contract. The service provider is expected to conduct 72 sessions (three-hours) during the stipulated period.**

The Director, Operations Technical Secretariat, AHEAD Project on behalf of the Faculty of Business, University of Moratuwa now invites eligible individuals to indicate their interest in providing the services. Interested individuals must provide information indicating that they are qualified to perform the services.

**Required Qualifications and Experience:**

- Minimum of ten years of lecturing experience in the education sector and adult training
- Relevant graduate and post graduate qualifications (Preferably in English Language)
- Extensive experience in language training and development programmes  
Candidates with prior experience in the similar capacity or in a state university will be given priority

**Required Professional Competencies:**

- Ability to lead and manage the team of Business English Communication Skills Development programme
- Ability to improvise effective training programmes for the undergraduates
- Ability to coordinate and facilitate implementation of processes and procedures
- Ability to analyse and resolve implementation issues effectively
- Ability to interact with senior academic and administrative staff in the university and undergraduates.
- Ability to successfully deliver the module content to the undergraduates
- Extensive knowledge on the subject content and the practical applications of the same

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A consultant will be selected in accordance with the procedures set out in the Government of Sri Lanka's Guidelines on Selection and Employment of Consultants-2007.

Interested consultants may obtain further information at the address below during office hours from 8.30am – 4.00pm.

**Expressions of interest must be delivered or sent through registered post along with a CV in a sealed envelope to the address below, on or before 3.00 pm on 05<sup>th</sup> February 2020.** The phrase "Consultancy on English Language Skill Development, Faculty of Business AHEAD/RA2/ELTALESE/UNI/FAC/CON/03" should be marked on the top left-hand corner of the envelope.

**Attn:**

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