



UNIVERSITY OF MORATUWA

INVITATION FOR BIDS

**Supply of Foods and Related Services in the Food Outlets
at the Sentra Court of University of Moratuwa-Chinese/Sri Lankan/Indian/Fruit Juice**

UM/CWS/SENTRA COURT/2020-Chinese/Sri Lankan/Indian/Fruit Juice

1. The Chairman, Department Procurement Committee, on behalf of the University of Moratuwa now invites sealed bids from eligible and qualified bidders to **Supply of Foods and Related Services in the following Food outlets at the Sentra Court of University of Moratuwa** up to 2.30 p.m. on **16/07/2020** and bids will be opened soon thereafter. Bidders or their authorized representatives are invited to be present at the opening of bids. The contract period is one year.
 - a. Chinese style food outlet
 - b. Sri Lankan style food outlet
 - c. Indian style food outlet
 - d. Fruit Juice outlet
 2. Bidding will be conducted through National Competitive Bidding Procedure, however limited to the bidders who are registered within the administration boundary of the Western Province.
 3. To be eligible for awarding contract, the successful bidder shall not have been blacklisted within the University system and shall have more than two years' experience in the relevant field with a minimum sales volume of LKR. 500,000/- per month. Further, the bidder should have required cooking facility by maintaining essential hygiene factors (According to the Health Ministry standards for canteen) with a professional cooking staff and which will be verified by the University prior to award the tender. Further, the bidder should successfully execute at least two more external Food outlet at the time of submission of Bids.
 4. A complete set of Bidding Documents in English Language can be purchased by interested bidders on submission of a written application to the **Senior Assistant Registrar/Capital Works & Services, University of Moratuwa** from **26/06/2020 to 10/07/2020** between **9:00 am to 3:00pm** during normal working days upon payment of bid fee of Rupees One Thousand (**LKR. 1000/-**) deposited to the '**account number 306836 – Bank of Ceylon Katubedda Branch**'.
- Bidding Documents can be inspected free of charge at the office of the **Senior Assistant Registrar** (Capital Works & Services), University of Moratuwa and further information can be obtained from **Senior Assistant Registrar, Capital Works & Services Division (0112-651594)** University of Moratuwa.
5. Bidding Documents prepared separately for each food outlet (if applicable) should be sent by registered post to the under mentioned address to reach **on or before 2.30 pm on 16/07/2020** or be hand delivered and inserted in the Tender box placed at the office of the **Senior Assistant Registrar/Capital Works & Services, University of Moratuwa** by indicating the name of the Food Outlet together with "UM/CWS/SENTRA COURT/2020/01 Chinese/Sri Lankan/Indian/Fruit Juice (*Irrelevant categories are to be deleted)" on the top left corner of the envelope. Late bids shall be rejected. Alternative bids are not accepted.
 6. A Pre bid Meeting will be held at **10.30 a.m. on 10/07/2020** at Capital Works & Services Division, University of Moratuwa. Please note that it is necessary to purchase bidding documents before participating the pre bid meeting.
 7. Bids should be valid till 14/10/2020 and for any extended period.
 8. All Bids shall be accompanied by a Bid Security which shall be;
 - in the form included in the **Section 05** in the Bidding document.
 - in favour of the **Vice Chancellor, University of Moratuwa**
 - for an amount of **LKR. 20,000/=**
 - valid up to 11/11/2020
 - issued by one of the banks approved by the Central Bank of Sri Lanka.

Chairman
Department Procurement Committee
University of Moratuwa
25.06.2020